

Down-To-Earth (Vic) Cooperative Society Limited

**Organising Committee  
Executive arm of DTE**

**Minutes**

Date: **14/09/2020**  
 Time: **7:30pm**  
 Venue: **Online via Zoom**  
 Online: <https://dte.coop/live.meeting>

#	Item	Raised by:																								
1	<b><u>Meeting Started</u></b>	<i>Procedural</i>																								
	7:40pm																									
2	<b><u>Election Of Chair</u></b>	<i>Procedural</i>																								
	Confirmation of Chairperson: Tania Morsman, John Magor at 9:12pm, Tania at 9:13pm, John at 9:56pm, Tania at 10:04pm Confirm Minute Keeper: Vanessa Ernst																									
3	<b><u>Attendance</u></b>	<i>Procedural</i>																								
	<table border="0"> <tr> <td>Barry Simmonds</td> <td>Ian Hales</td> <td>Kate Shapiro</td> </tr> <tr> <td>Bruce Pinney</td> <td>Jack wells</td> <td>Kathy Ernst</td> </tr> <tr> <td>Darrell Reid</td> <td>Vanessa Ernst</td> <td>Lindy Hunt</td> </tr> <tr> <td>Darren Geraghty</td> <td>Jenni Tarr</td> <td>Mark Helson</td> </tr> <tr> <td>David Cruise</td> <td>John Magor</td> <td>Peter Tippett</td> </tr> <tr> <td>Deb Moerkerken</td> <td>John Reid</td> <td>Scouse</td> </tr> <tr> <td>Denise Banville</td> <td>Tania Morsman</td> <td>Suzie Helson</td> </tr> <tr> <td>Don Royal</td> <td>Trevor Pitt</td> <td>Ellen Brogan</td> </tr> </table>	Barry Simmonds	Ian Hales	Kate Shapiro	Bruce Pinney	Jack wells	Kathy Ernst	Darrell Reid	Vanessa Ernst	Lindy Hunt	Darren Geraghty	Jenni Tarr	Mark Helson	David Cruise	John Magor	Peter Tippett	Deb Moerkerken	John Reid	Scouse	Denise Banville	Tania Morsman	Suzie Helson	Don Royal	Trevor Pitt	Ellen Brogan	
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4	<b><u>Confirmation of Previous Meeting Minutes</u></b>	<i>Procedural</i>																								
	10/09/2020	<i>Moved: Kathy Ernst Seconded: Deb Moerkerken P.B.C.</i>																								
5	<b><u>Task Check List</u></b>	<i>Procedural</i>																								
	<ul style="list-style-type: none"> <li>John Reid to advise members that SGM has been postponed (completed)</li> </ul>																									
6	<b><u>Correspondence / Payments</u></b>	<i>Procedural</i>																								
	<ul style="list-style-type: none"> <li>Funding application from Andrew McLean</li> <li>Email invoice from Red Energy for Bylands</li> <li>Email from directors regarding membership</li> <li>Country Waste Systems bill</li> <li>Origin Energy request to take photo of the meter</li> <li>NRAR letter regarding ongoing protection of the water source</li> </ul>																									

	<ul style="list-style-type: none"> <li>Funding application for legal advice</li> <li>Notice and Q&amp;A regarding electronic ballots</li> <li>Email with questions from Robin Macpherson to OC Mail</li> <li>Acknowledgement from Asset Management that they have received a request for information</li> <li>Email from Ellen Brogan regarding funding application for a working bee</li> <li>Letter from TBT stating they are unable to be the returning officer for postal ballot</li> <li>Insurance bills from Arcuri</li> <li>Email from Craig Newcombe advising he and Peter Cruise can go to site and move objects for NRAR</li> <li>Email from Ellen Brogan regarding her SGM proposition</li> <li>Resignation of John Reid and Tania Morsman from General Meeting Working Group</li> <li>Email from Consumer Affairs Victoria regarding recommendations from CAV</li> <li>Email from NRAR regarding fines</li> <li>Email from TPG regarding postponement of SGM</li> </ul>	
<b>7</b>	<b><u>WH&amp;S</u></b>	<i>Procedural</i>
<b>8</b>	<b><u>Agenda Items From Previous OC Meeting</u></b>	
	<b><u>Agenda Item 8649: Questionable Spending</u></b>	
	<p>Agenda details: Spending on alcohol is not permitted using DTE funds.</p> <p>Motion: That whoever spent \$90 on wine during dinner be asked by the OC to pay that money back to DTE; and whoever spent \$100 at Cellarbrations be asked to do the same.</p> <p>Item by: Denise Banville</p>	<p><i>Moved: Denise Banville</i>  <i>Seconded: Peter Tippett</i>  <i>P.B.C.</i></p>
	<b><u>Agenda Item 9741: Remove all Director held debit cards.</u></b>	
	<p>Agenda details: We need to remove all Director Cards. We also need to remove all other Cards immediately and then the OC will pay all Bills when due.</p> <p>Motion: That the OC removes all Director held Debit cards whilst Pandemic is in place and OC pays all Bills when due and if required.</p> <p>Item by: Steve Gregory 1619 (Scouse)</p>	<p><i>Moved: Scouse</i>  <i>Seconded: Tania Morsman</i>  <i>P.B.M.</i></p>
	<b><u>Carried Resolutions</u></b>	<i>Procedural</i>
	<ul style="list-style-type: none"> <li>Item 8649: That whoever spent \$90 on wine during dinner be asked by the OC to pay that money back to DTE; and whoever spent \$100 at Cellarbrations be asked to do the same.</li> <li>Item 9741: That the OC removes all Director held Debit cards whilst Pandemic is in place and OC pays all Bills when due and if required.</li> </ul>	
	<b><u>Actions to be taken</u></b>	<i>Procedural</i>
	<ul style="list-style-type: none"> <li>Denise Banville and Kathy Ernst to word a letter and send it to OC Mail to be sent to membership regarding repayment for alcohol (Item 8649)</li> <li>Scouse and Tania to write a letter to the board to action Item 9741</li> </ul>	
	<b><u>Next Meeting Date &amp; Time Confirmation</u></b>	<i>Procedural</i>
	<p>16/09/2020 7:30pm</p> <p>17/09/2020 7:15pm</p>	
	<b><u>Meeting Ended</u></b>	<i>Procedural</i>
	10:39pm	